



U.S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Institution

Littleton, CO 80123

September 19, 2007

MEMORANDUM FOR BLAKE R. DAVIS, WARDEN

FROM: LMR Officials
FCI Englewood

SUBJECT: **LMR Meeting - September 19, 2007**

The monthly Labor Management Relations meeting was conducted on September 19, 2007, at 12:30 p.m. in the Warden's Conference Room. The following individuals were in attendance:

Management

Joel Ziegler, AW (P)
Chris Naylor, AW (O)
Russ Solis, Acting Capt.
Sarah Ulrich, ESD

AFGE Local #709

Eva Donaldson, President
Becky Ray, Treasurer
Robert Neal, Chief Steward
Tamera Williams, Secretary

Old Business:

UNION Issues

1. Portal to Portal Officers working 8's:

U They can't possibly get from the front grill to the unit exactly on time. So either some officers are working overtime or some are late for their posts. Powerhouse, can't possibly get from the front grill to the powerhouse and vice-versa.

M Unit officers are not required to stop at the key line therefore they can get to the posts on time.

U What about the officers that do have to go through the key line?

This item is tabled pending further research.

-Update 11-30-06

This item is tabled pending further research.

LMR Meeting Minutes
September 19, 2007

-Update 02-14-07

This item is tabled pending further research.

-Update 05-09-07

This item is tabled pending further research.

-Update 07-11-07

This item is tabled pending further research.

-Update 09-19-07

This item is tabled pending further research.

2. Air Conditioning (Educ./Rec. Offices/Bus. Office/Camp Sec.)-

U Need to have units installed in these areas.

M Business office has been taken care of. Facilities will purchase and install wall unit for Camp secretary. Other areas will be looked at to determine best a/c options and funds involved.

This item is tabled pending further investigation by the facilities department.

-Update 09-19-07

M Wall unit installed in Camp Secretary office.

U There was no AC this summer and now with the colder months approaching, the heat will make education staff offices extremely hot. Units still need to be installed in Education staff offices and classrooms. Front door should stay open in between moves to help with temperature relief.

M Offices will be assessed and steam pipes will be insulated that run through the area. Front door can remain open/facilities will build additional open grill to be installed after Lockshop advises on door/lock requirements.

This item is tabled pending work to be completed by facilities.

3. Staff Bathroom for Rec. Complex-

U Want a bathroom installed in recreation department currently there are no facilities available to staff.

This item is tabled pending further investigation by the facilities department.

-Update 09-19-07

This item is tabled pending further investigation by the facilities department.

4. Anti-skid mats for Food Services-

U Mats need to be purchased for food services.

M Mats and degreasers will be purchased.

This item has been tabled pending purchase of the items.

-Update 09-19-07

This item has been tabled pending purchase of the items.

5. Aprons/smocks for staff use only-

U Aprons and smocks should be purchased for staff use only in the event that they are needed to perform food service duties.

M Will purchase separate color aprons for staff.

This item has been tabled pending purchase of the items.

-Update 09-19-07

This item has been tabled pending purchase of the items.

6. Food Service being moved to the FDC-

U With Food Service being moved to the FDC what are the plans for abating mold?

M Facilities will abate within two months of move.

This item has been tabled pending movement of Food Service.

-Update 09-19-07

This item has been tabled pending movement of Food Service.

Management Issues:

N/A

New Business

Union Issues:

1. Use of Perimeter Road During Emergencies-

U Concerns over use of the perimeter road via POV during an emergency.

M Will provide a government vehicle for FPC staff to use during an emergency- with the keys to remain located in the Camp Officer's station.

This item is closed.

2. Radio batteries not lasting entire shift-

U Step-up battery reconditioning or buy new ones.

M Additional batteries will be purchased.

This item is closed.

3. Addition of Property/ UA Officer-

U Property/ UA Officer post needs to be added.

M Will research this request.

This item is pending further research.

Management Issues:

1. Need ART MOU memo

M Will meet with Union to discuss within the next month.

U Agreed to meet to discuss issues regarding the MOU.

This item is closed.

The next LMR meeting will take place on Wednesday, November 14, 2007, at 12:30 p.m., with the agenda exchange Wednesday, November 7, 2007.

Joel Ziegler, LMR Chairman

Eva Donaldson, AFGE Local 709

***U*- UNION**

***M*- MANAGEMENT**