



U.S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Institution

Littleton, CO 80123

July 11, 2007

MEMORANDUM FOR BLAKE R. DAVIS, WARDEN

FROM: LMR Officials
FCI Englewood

SUBJECT: **LMR Meeting - July 11, 2007**

The monthly Labor Management Relations meeting was conducted on July 11, 2007, at 12:30 p.m. in the Associates Warden's Conference Room. The following individuals were in attendance:

Management

Chris Naylor, AW (O)
William Lothrop, Captain
Sarah Ulrich, ESD
John Ferguson, Observer
Tim Sheldrake, Facilities Mgr.
Ed Beed, Safety

AFGE Local #709

Eva Donaldson, President
Becky Ray, Treasurer
Dale Hanson, Steward
Tamera Williams, Secretary

Old Business:

UNION Issues

1. Portal to Portal Officers working 8's:

U They can't possibly get from the front grill to the unit exactly on time. So either some officers are working overtime or some are late for their posts. Powerhouse, can't possibly get from the front grill to the powerhouse and vice-versa.

M Unit officers are not required to stop at the key line therefore they can get to the posts on time.

U What about the officers that do have to go through the key line?

This item is tabled pending further research.

-Update 11-30-06

This item is tabled pending further research.
LMR Meeting Minutes

July 11, 2007

Page 2

-Update 02-14-07

This item is tabled pending further research.

-Update 05-09-07

This item is tabled pending further research.

-Update 07-11-07

This item is tabled pending further research.

2. New UA Procedures:

Where is the training for the people responsible for doing this? Also, procedures were not negotiated.

M The Captain has procedures on a slide show for the officers to review.

U What about the disposing of the cups?

M Per Medical, urine is not hazardous waste and does not need to be disposed of in a special way.

This item is tabled pending further research.

-Update 07-11-07

This item is closed.

Management Issues:

New Business

Management Issues:

1. Cameras-

M Plan to install cameras at rear gate, rec yard and A/B Units.

U In agreement.

This item has been closed.

2. Hot Trash -

M Trash run will be conducted by the Compound #2 office, versus Compound.

U No issues with this.

This item is closed.

3. Visiting-

M Would like to add an additional day of visiting at the FCI/FPC (pending the beginning the next quarter).

U No issues.

This item is closed.

Union Issues:

1. Identifying medical accommodation posts-

U Need to id posts for those staff on limited duty/medical restrictions.

M Recommends the following posts: FDC Lobby, FCI Lobby 1, Visiting Room #1, Phone Room. The understanding during bidding for these posts will be that staff could be displaced from their post if it is needed for a person placed on limited duty/medical restrictions.

U Agrees with the proposed posts.

This item is closed.

2. Air Conditioning (Educ./Rec. Offices/Bus. Office/Camp Sec.)-

U Need to have units installed in these areas.

M Business office has been taken care of. Facilities will purchase and install wall unit for Camp secretary. Other areas will be looked at to determine best a/c options and funds involved.

This item is tabled pending further investigation by the facilities department.

3. Staff Bathroom for Rec. Complex-

U Want a bathroom installed in recreation department currently there are no facilities available to staff.

This item is tabled pending further investigation by the facilities department.

4. ION Scan Institution Supplement-

U Would like it noted that the searching and detaining of non- inmates be removed from the I.S., so that inmates will not have access to that information.

M Agree- as noted that for the record staff will not be scanned.

This item has been closed.

5. Anti-skid mats for Food Services-

U Mats need to be purchased for food services.

M Mats and degreasers will be purchased.

This item has been tabled pending purchase of the items.

6. Aprons/smocks for staff use only-

U Aprons and smocks should be purchased for staff use only in the event that they are needed to perform food service duties.

M Will purchase separate color aprons for staff.

This item has been tabled pending purchase of the items.

7. Food Service being moved to the FDC-

U With Food Service being moved to the FDC what are the plans for abating mold?

M Facilities will abate within two months of move.

This item has been tabled pending movement of Food Service.

8. Issue with Case Managers being used to do SIS investigations-

U Case Managers should not be performing these duties.

M This was a special instance, will not be a regular duty.

This item is closed.

The next LMR meeting will take place on Wednesday, September 19, 2007, at 12:30 p.m., with the agenda exchange Wednesday, September 12, 2007.

Chris Naylor, LMR Chairman

Eva Donaldson, AFGE Local 709

***U*- UNION**

***M*- MANAGEMENT**