

FORMAL GRIEVANCE FORM

**U.S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF PRISONS**

1. Grievant(s)	2. Duty Station
3. Representative of Grievant(s)	4. Informal resolution attempted with (name person)

5. Federal Prison System Directive, Executive Order, or Statute violated:

6. In what way were each of the above violated? Be specific.

7. Date(s) of violation(s)

8. Request remedy (i.e., what you want done)

9. Person with whom filed	10. Title
11. Signature of recipient	12. Date signed

I hereby certify that efforts at informal resolution have been unsuccessful.

13. Signature of Grievant(s)	14. Signature of Representative
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